



ეროვნული თავდაცვის აკადემია NATIONAL DEFENCE ACADEMY

LEPL - Regulations of the Distance Learning Center of the David Aghmashenebeli National
Defence Academy of Georgia

2025

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Article 1. General Provisions

1. The Distance Learning Center (hereinafter — the Center), a structural unit of the LEPL David Aghmashenebeli National Defence Academy of Georgia (hereinafter — the Academy), constitutes an educational unit of the Academy.
2. These Regulations define the purpose, objectives, principles of distance learning, structure, and functions of the Center.
3. The Center shall conduct its activities in accordance with the Constitution of Georgia, legislative acts, subordinate normative acts, the Charter of the Academy, legal acts of the Commander of the Academy, and these Regulations.
4. The Center shall conduct its activities based on the principles of fairness, transparency, and equal opportunities for the development of its employees.
5. These Regulations shall be mandatory for all persons employed within the Center.
6. The Center shall be accountable to the Commander of the Academy and the Deputy Commander of the Academy.

Article 2. Purpose, Objectives, Principles, and Functions of the Distance Learning Center

1. The purpose of the Center shall be:
To implement distance learning within the system of the Ministry of Defence, promote education, and create mechanisms for ensuring high-quality, modern, and flexible instruction, which shall be based on modern technologies and the principles of distance learning.
2. **The objectives of the Center shall be:**
 - a) Implementing continuous, effective, and modern standards-compliant distance learning courses for personnel working within the system of the Defence Forces and the Ministry of Defence, as well as organizing and supporting the distance instructional process;
 - b) Supporting the expansion of access to education for military and civilian personnel;
 - c) Implementing the use of distance learning at the National Defence Academy and supporting the instructional process through electronic services.
- c) Aligning training standards with the North Atlantic Treaty Organization (NATO);
- d) Establishing relations and cooperating with local and international organizations within the scope of competence to successfully implement the purposes and objectives of the Distance Learning Center.

3. The principles of distance learning shall be:

a) Innovation: Modern instructional approaches and methods for planning, organizing, and administering the instructional process are utilized for the implementation of distance learning (in accordance with the relevant phases of the ADDIE model). Distance learning provides for conducting the instructional process through a Learning Management System.

b) Continuity: The distance instructional process shall be conducted continuously and sequentially. Distance learning shall be carried out in the form of asynchronous, synchronous, and/or blended communication. Asynchronous communication implies an interaction where the sender and receiver of information do not communicate at the same time. During synchronous instruction, communication is carried out at the same time, while the blended learning method implies the possibility of using both synchronous and asynchronous forms in the instructional process simultaneously;

c) Equality: Distance learning shall be equally available to any interested person within the system of the Ministry, regardless of gender, ethnicity, religious, or other affiliation.

d) Transparency/Publicity: The development of distance learning, as well as assessment methods and criteria, shall be defined in the form of official documentation and shall be accessible to any interested party;

e) Fairness: During distance learning, all participants in the relevant course shall enjoy equal conditions. During distance learning, the knowledge of all course participants shall be assessed according to a single standard. Distance learning shall be built in accordance with the requirements established for the educational and training program.

f) Efficiency: The planning and expenditure of resources for the development of distance learning opportunities shall be executed optimally.

g) Effectiveness: Achieving maximum results using minimal resources. Distance learning shall serve to increase the accessibility of education and the proficiency levels of the Ministry's personnel, as well as interested individuals from the civil sector; it shall furthermore provide the possibility of constant access to training courses and resources, which shall contribute to the achievement of the Ministry's goals. Distance learning shall be conducted through continuous evaluation and monitoring.

4. The primary functions of the Center shall be:

a) Developing and offering distance learning courses tailored to the requirements of the Defence Forces of the Ministry of Defence of Georgia, specifically for military personnel and civilian staff operating within the Defence Forces and the Ministry of Defence system.

b) Facilitating and promoting the institutional development of the Center.

c) Planning, organizing, and implementing the distance learning process;

d) Supporting the revision and optimization of distance learning courses to meet innovative and modern requirements;

- e) Ensuring the monitoring and evaluation of the distance instructional process;
- f) Preparing the necessary materials, guides, and relevant recommendations for informational support in order to improve the instructional process and achieve the objectives established by the training courses.
- g) Exercising other powers provided for by legislation within the scope of competence;
- h) Promoting distance learning both at the National Defence Academy and within the Defence Forces;
- i) Supporting the NATO Institutional Accreditation process of the Academy;
- j) Administering NATO-certified course(s).

Article 3. Structure and Leadership of the Center

1. The Center shall be headed by the Head of the Center.
2. The Head of the Center shall be appointed to and dismissed by the Minister of Defence of Georgia upon the nomination of the Commander of the Academy.
3. The personnel of the Center shall comprise:
 - a) Head of the Distance Learning Center;
 - b) Training Coordinator;
 - c) Training Administrator (two positions);
 - d) Learning Management System (LMS) Administrator;
 - e) Chief Specialist of Training Courses.

Article 4. Transitional Provisions

Amendments and supplements to these Regulations shall be executed by resolution of the Academic Council of the Academy.